



Sandwich Public Schools
Phone: 508-888-1054

Authorization to Release Student Records

Student Name _____ Grade _____

Home Address before moving to Sandwich _____

City _____ State _____ Zip Code _____

The above named student has enrolled in:

_____ Forestdale School, 151 Route 130, Forestdale, MA 02644
Phone: 508-477-6600, Fax: 508-477-7665

_____ Oak Ridge School, 260 Quaker Meetinghouse Road, East Sandwich, MA 02537
Phone: 508-833-0111, Fax: 508-888-0911

_____ Sandwich Middle High School, 365 Quaker Meetinghouse Rd.,
East Sandwich, MA 02537 Phone: 508-888-4900, Fax: 508-888-5171

Please send the student's records at your earliest convenience to the School address checked off above. Please send all records pertinent to this student, including:

Attendance records, Health records, Transcript information, Student grades, Standardized test scores, Special Education records (including IEP and Assessments), Discipline records and State Assigned Identification Number (SASID, if applicable).

Name and complete address of school student is transferring from:

School Name: _____

Street Address: _____

City, State and Zip Code: _____

Signature of parent/guardian _____ Date _____

Records request sent on: _____ Requested by: _____